



NATIONAL ASSEMBLY

Staff Committee



Strategic Plan 2024-2030





National Assembly Staff Committee Strategic Plan 2024 - 2030

TABLE OF CONTENT

PAGE
5 FOREWORD



PAGE
7 LEADERSHIP ACROSS
THE PARLIAMENTARY
SERVICE



PAGE
8 THE STRATEGIC PLAN

PAGE
9 PURPOSE OF THE NASC
MISSION

PAGE
10 OUR CORE VALUES



PAGE
11 KEY OBJECTIVES
FOR 2024-2030



PAGE
12 IMPLEMENTATION
MATRIX

PAGE
22 ANNEX A

FOREWORD



HON. VALERIE WOODS

Speaker of the House of Representatives
National Assembly of Belize

The National Assembly of Belize is pleased to present the National Assembly Staff Committee Strategic Plan 2024-2030 with the funding and technical support of the United Nations Development Programme (UNDP). The strategic plan is a roadmap designed to guide the development and operation of our National Assembly Staff Committee and the administrative team ensuring that we continue to serve the National Assembly with the highest standards of support and service and upholding the constitutional role of the National Assembly.

Our nation has faced numerous challenges and opportunities that require an ever-evolving and responsive parliamentary service. As we look to the future, we must have a clear and cohesive strategy to address these needs effectively. The Strategic Plan 2024-2030 has been crafted with the goal of ensuring a well-functioning and self-governing Parliament, which will guide the direction of the National Assembly Strategic Committee and the parliamentary service in providing support, services and advice to the National Assembly of Belize.

As we embark on this strategic journey, I would like to express my gratitude to the staff of the National Assembly, the National Assembly Staff Committee and all those who contributed to the development of this strategic plan, with special recognition for the unwavering support of the UNDP. Your dedication and expertise are invaluable as we strive to enhance the parliamentary service and commit to the advancement of the principles of democratic governance.



KISHAN KHODAY

Resident Representative for Belize

United Nations Development Programme

The United Nations Development Programme (UNDP) is proud to support the development of the National Assembly Staff Committee Strategic Plan 2024-2030.

At UNDP, we recognize the critical role that a well-structured strategic plan plays in strengthening democratic institutions and enhancing governance. The Strategic Plan for 2024-2030 embeds a forward-thinking approach and is a vital instrument in guiding the National Assembly of Belize towards enhanced efficiency and accountability in its role in the parliamentary system.

UNDP remains dedicated to fostering democratic governance and strengthening institutions that are crucial for achieving the Sustainable Development Goals (SDGs) specifically Goal 16: Peace, Justice, and Strong Institutions and Goal 17: Partnership for the Goals. By enhancing the capacity and functionality of the National Assembly, we are committed to contributing to the creation of inclusive institutions.

We are confident that this strategic framework will not only support the National Assembly in achieving its legislative goals but also contribute to the overall advancement of governance and democratic processes in Belize.

UNDP commends the collaborative efforts of all those involved in the development of this plan and expresses our continued support for its implementation and partnership with the National Assembly. Together, we look forward to witnessing the positive impact this strategy will have on the functioning of the National Assembly and contributing to the sustainable development of Belize.

The National Assembly is the legislative branch of the Government of Belize and is established under Section 55 of the Constitution to represent the people of Belize by making laws, holding the government to account through oversight and providing a forum for debating issues of national importance. The National Assembly consists of the Senate (Upper House) and the House of Representatives (Lower House). Currently, 31 Members of the House of Representatives are elected at a general election under the provisions of the Representation of the People Act. Thirteen Members of the Senate are nominated and appointed by the Governor General of Belize.

Section 67(2) of the Constitution provides that the National Assembly may by law regulate the recruitment and the conditions of service of the staff of the National Assembly. The National Assembly Staff Committee (NASC)¹ was established under the National Assembly Staff Act, to enable an independent parliamentary service for Belize, administered by the Committee to ensure that the Parliament has powers of its own to regulate some internal matters as constitutionally mandated. In terms of legal effects, the Act creates an autonomous parliamentary service for Belize, regulated entirely by the Act and Regulations made there under, administered by the Committee.

LEADERSHIP ACROSS THE PARLIAMENTARY SERVICE

The Constitution mandates that the Speaker of the House of Representatives, and the President of the Senate “shall preside at each Sitting” and are subsequently referred to as the Presiding Officers of the National Assembly. The Standing Orders stipulate that the Presiding Officers are responsible for the “management and general administration of the Chamber.”

Section 67 (1) of the Belize Constitution provides that “There shall be a Clerk to the National Assembly (who shall be the Clerk to both Houses) and a Deputy Clerk and such other assistants as may be necessary.” The NASC advises the Governor-General of the appointment or the removal from office of the Clerk and the

Deputy Clerk, determining the age over 65 years that they retire and appoints staff of the National Assembly and exercises disciplinary control over them. The Clerk is responsible for the overall management and the financial affairs of the National Assembly and, under the direction of the Presiding Officers², exercise supervision and control over other members of the staff. The Clerk is responsible to prepare and submit to the Ministry of Finance the budget estimates for each financial year (including any supplementary estimates), and the Minister shall include the same in the General Revenue Appropriation Bill for that financial year with such amendments, if any, as he may consider necessary.

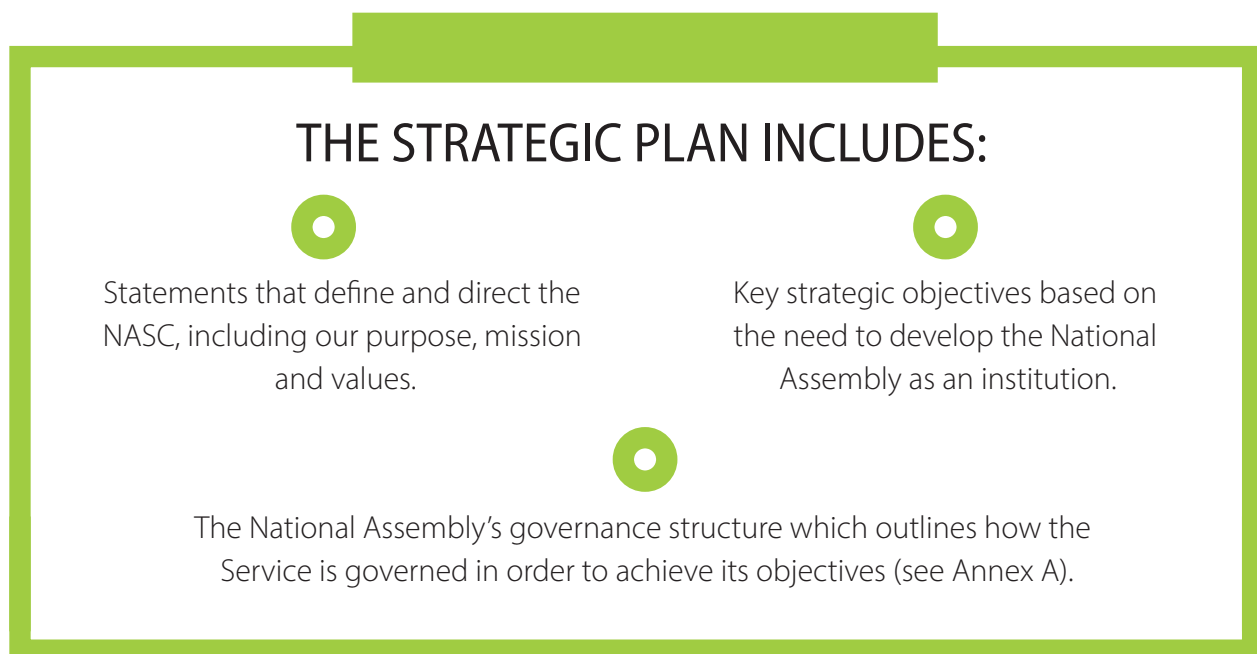
¹The NASC comprises of; the Speaker, three members of the House of Representatives nominated by the House, the President of the Senate, one Senator nominated by the Senate, and one member of the staff of the National Assembly nominated by the staff or a nominated non-staff member. The Speaker is the Chair of the committee.

²Standing Order 7(10) of the House of Representatives and Standing Order 6(10) of the Senate.

The parliamentary service provides professional support, advice and facilities to each House of the National Assembly, to parliamentary committees and to senators and members of the House of Representatives. The management structure of the National Assembly refers to how the parliamentary staff is organised and communicates so that roles and responsibilities are delegated, controlled and coordinated. The organisational chart (see Annex A) outlines the current management structure.

THE STRATEGIC PLAN

As part of its goal to ensure a well-functioning and self-governing Parliament, this Strategic Plan guides the direction of the NASC and the parliamentary service in providing support, services and advice to the National Assembly of Belize



It is hoped that the Plan will provide Parliamentary Service management and staff with direction in their duties and provide Members and Senators with useful information relating to the services provided by the Parliamentary Service and the standards being aimed for in the delivery of those services.

PURPOSE OF THE NASC

Our purpose is to independently support, promote and strengthen the National Assembly to fulfil its democratic functions.

MISSION

Our mission is to serve, support and uphold the constitutional role of the National Assembly, and together provide services to ensure:



OUR CORE VALUES

Management standards commit the NASC and parliamentary service to developing and maintaining a culture of care, diligence, ethical behaviour, integrity and accountability in the activities of the Parliamentary Service. The core values of the NASC and Parliamentary Staff therefore are:



Independence:

We promote and safeguard the independence of the National Assembly in all our acts.



Integrity:

We demonstrate high ethical standards in our activities



Openness:

We communicate in an open and inclusive way



Accountability:

We are accountable to the institution and to each other.



Professionalism:

We strive to act based on sound and established rules of procedure, facts, insight and experience



Respect:

Between chambers, Members and among staff.

KEY OBJECTIVES FOR 2024-2030

During the period 2024-2030 the NASC has identified specific objectives designed to enhance its capacity to serve, support, promote and strengthen the National Assembly and enable both the House of Representatives and Senate to fulfil their various functions which are fundamental to Belize's democratic system of government and to support the staff to ensure a professional working environment.

In deciding on the key Strategic Objectives, the National Assembly used the analysis that has been taken on the work and performance by the National Assembly, including the self-assessment against the agreed "Benchmarks for Democratic Legislatures" that have been developed by the Commonwealth Parliamentary Association (CPA) and an Administrative Review (published in 2023) that followed the Benchmark assessment as well as consultations between a parliamentary consultant and key stakeholders in March/April 2024.

During the period 2024-2030, the NASC will seek to safeguard, promote and strengthen the National Assembly through the following four Strategic Objectives:

1. To support Members and Senators to fulfil their constitutional functions.
2. Modernise and improve the legislative framework and institutional capacity of the National Assembly.

3. Maintain a professional and progressive Parliamentary Service to ensure quality administrative support services and uphold the independence of a strong and effective National Assembly.
4. Strengthen engagement with the public and international community by developing the outreach work of the National Assembly.

The activities that the NASC will implement during this period are designed with the aim of ensuring that the National Assembly moves towards achieving the above objectives during the period 2024-2030.

The Clerk of the National Assembly will provide the NASC with a half-yearly written update on progress made in implementing the Strategic Plan. NASC will support both a mid-term review and end of term evaluation of the Strategic Plan, conducted by an independent consultant as selected by the NASC possibly in cooperation with international partners. The evaluations shall examine the progress being made towards achieving the objectives identified within the Plan and report directly to the NASC.

IMPLEMENTATION MATRIX

STRATEGIC OBJECTIVE 1: TO SUPPORT MEMBERS AND SENATORS FULFIL THEIR CONSTITUTIONAL FUNCTIONS.				
To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(1) Provide Members and Senators with quality procedural, research, advisory and information services.	Work closely with the executive in incorporating the executive's legislative agenda.	Clerk, NASC	Continuous	Agreed legislative agenda and calendar of meetings.
	Prepare Order papers.	Clerk	Continuous	No of Order Papers published. Accuracy of papers.
	Improve the process and screening of motions, questions, petitions, statements and amendments to motions and reports to ensure their accordance with the Standing Orders.	Clerk	Continuous	No of each produced and accuracy in terms of the Standing Orders.
	Process bills, sessional papers and statutory instruments and facilitate their enactment.	Clerk	Continuous	Bills, Sessional Papers and Statutory Instruments processed.
	Prepare votes and proceedings.	Clerk	Continuous	No of votes and proceedings.
	Prepare Hansard reports for both Plenary and Committee proceedings in a timely fashion.	Parliamentary Staff	Continuous	Eliminate backlog by 2027 and Hansards to be produced within a month thereafter.
	Maintain record of Presiding Officer Rules for both House and Senate.	Clerk / Presiding Officers	Continuous	Record maintained and updated.
	Facilitate ascent of bills and exchange of communication between Houses.	Clerk	Continuous	Smooth coordination between House and Senate.
	Review and develop tools for scrutinising statutory instruments and delegated legislation in accordance with the Standing Orders of both chambers.	Constitution & Foreign Affairs Committee (House) and Regulations Committee (Senate)	2025	Effective guidelines in operation.

STRATEGIC OBJECTIVE 1: TO SUPPORT MEMBERS AND SENATORS FULFIL THEIR CONSTITUTIONAL FUNCTIONS.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(1) Provide Members and Senators with quality procedural, research, advisory and information services.	Organise and facilitate an orientation and induction program for Members and Senators.	NASC / Clerk and Deputy Clerk	Revised orientation programme 1 month after election.	Completion of Orientation program; evaluation results.
	Establish a Budget line for professional development of Members and Senators and the assignment of a staff person in charge for these programs.	Clerk/Finance Officer	2024 for fiscal year 2025/6	Budget Line established; staff member identified.
	Seek out continuous professional development opportunities for Members and Senators.	Clerk/Deputy Clerk	2025 and then continuous	Number of opportunities arranged and user feedback / performance management.
	Commission an Independent Review of remuneration and allowances (including committee allowances) for Members and Senators.	NASC	Review and report in 2025.	Report undertaken. Implementation of report findings.
	Engage in research and reviews on thematic areas and emerging policy and development issues.	Research Staff (when appointed)	Continuous after appointment of staff	Number of reports produced/client feedback/performance management.
	Follow-up on the conclusion of Committee inquiries and keep the chairperson informed.	Parliamentary Officers	Continuous	Committee recommendations tracked (accepted and implemented).
	Review working relationship with the independent institutions to improve the interaction between the National Assembly and such bodies (including the Ombudsman, Integrity Commission, Contractor-General and the Auditor-General. (inclusion in orientation programs; consideration of reports and follow-up of recommendations from reports).	NASC/Clerk	Review completed by end of 2026.	Feedback from independent institutions and Members/Senators.

STRATEGIC OBJECTIVE 1: TO SUPPORT MEMBERS AND SENATORS FULFIL THEIR CONSTITUTIONAL FUNCTIONS.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(2) Support a review of the Committee system to refine, improve and strengthen the support provided.	Commission a review of the number and scope of committees in the National Assembly, including the possible establishment of a new Oversight Committee in the Senate.	NASC / President of the Senate / Constitution & Foreign Affairs Committee	2025/26	Review completed and new committee structure implemented.
	Amend the Standing Orders based on the outcome of the review to fit the new Committee structure, and to clarify the terminology around select/standing committees.	NASC/Clerk	By end of 2025	Standing Orders amended to fit the new structure; terminology clarified.
	Appoint new parliamentary officer(s) or Clerk of Committees to support the functioning of the Committee system and arrange appropriate training.	Clerk/NASC	2025 (or following review of committee system)	Officer recruited. Training completed (client satisfaction).
	Arrange specialised training for JPAC.	Clerk	Orientation after election and continuous	Training undertaken; evaluation results. Impact on JPAC
	Enhance the interaction between the Auditor General's office and JPAC and follow-up the findings and recommendations of AG reports.	Clerk/AG's Office	Continuous	Number of findings and recommendations implemented surveys.
	Training on the committee system, including how to scrutinise information, how to conduct an enquiry and how to follow up on recommendations following a report.	Clerk/CPA	Following review of committee system and next election. By end of 2026.	Training completed and evaluated.
	Arrange specialised training for the joint select committee for the Women's Parliamentarians Caucus.	Clerk	2025 and following election.	Training completed and evaluated.
	Encourage the committees to establish annual work plans and guidelines to include emphasis on the importance of oversight.	Presiding Officers	Following election.	Number of work plans/ guidelines established and implemented.

STRATEGIC OBJECTIVE 2: MODERNISE AND IMPROVE THE INSTITUTIONAL CAPACITY OF THE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(1) Renovate the existing National Assembly and ensure a secure working environment.	Arrange for the temporary relocation of the National Assembly while the existing building is renovated.	NASC / President of the Senate / Constitution & Foreign Affairs Committee	2025/26	Successful relocation of National Assembly (including satisfaction of Members, Senators and staff)
	<p>Immediate renovations to include:</p> <p>(a) Ground Floor</p> <ul style="list-style-type: none"> — Administrative offices on the ground floor with restroom facilities and filing space. — Offices for the Speaker and the President with restroom facilities. — Kitchen/lounge area for staff on the ground floor with access to the restroom facilities. — Reception area at the front area of the administrative offices. — Proper storage and filing spaces. — Proper rest room facilities for public access. <p>(c) Second Floor</p> <ul style="list-style-type: none"> — The main chamber for the Senate and the House of Representatives with the seating reconfiguration to better accommodate 31 Members in the main chamber (the current chamber is sufficient in size for the Senate). — Increased/Expanded size of members rooms sufficient in size for comfort, space, eating with appropriate meal stations and designated restroom facilities. — A resource/library/exhibit section This space should house computers for research, books, documents and could be a place to store copies of Hansard. — Proper Restroom facilities. <p>(d) Third Floor</p> <ul style="list-style-type: none"> — Two sufficiently sized committee rooms/meeting space for backbenchers. — Restroom facilities. <p>(e) Additional Works</p> <ul style="list-style-type: none"> — Address roofing issues for when it rains and to adapt as much natural lighting or environmentally sensitive lighting where possible. — Upgrade electrical wiring. — Improve acoustics in the main chamber. — Designate parking for the presiding officers and the staff — Elevator for access to the 2nd and 3rd floors. 	NASC / Clerk / Project Team	2024/25	<p>Satisfaction of Members, Senators and staff with renovated building.</p> <p>Timeliness, accuracy and cost-effectiveness of renovations.</p>

STRATEGIC OBJECTIVE 2: MODERNISE AND IMPROVE THE INSTITUTIONAL CAPACITY OF THE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(1) Renovate the existing National Assembly and ensure a secure working environment.	Commission a security and fire review by the Police and fire service to ascertain the safety levels at the (renovated) Assembly.	NASC / Clerk / Project Team	2024/25	Review undertaken and all necessary actions taken for safety compliance.
	Maintain the revised infrastructure, systems and processes to support excellent parliamentary services whilst providing a clean and an inclusive work environment.	NASC / Clerk	Ongoing	Satisfaction of Members, Senators and staff with renovated building.
(2) Take steps to ensure the construction of a new wing to ensure the provision of modern facilities.	<p>Develop a long-term plan to establish a new building to include:</p> <ul style="list-style-type: none"> — Sufficient seating for 33 to 35 members with designated areas for the public, the media and visiting dignitaries. — 2 to 3 committee meeting rooms that can also be used for functions /trainings/events of the National Assembly. — Press Office which works with the National Assembly for its audio communication needs. — Proper member room lounge areas sufficient in adequate size and restroom facilities. — A designated parking facility. 	NASC / Clerk	Plan to be finalised in 2025/26 to be implemented by 2030.	<p>Completion of fully costed plan for new wing and appropriate finance secured.</p> <p>Completion of new wing by 2030.</p> <p>Satisfaction of Members, Senators and staff with new wing.</p> <p>Timeliness, accuracy and cost-effectiveness of renovations.</p>
	Commission a security and fire review by the Police and fire service to ascertain the safety levels of the new wing.	NASC / Clerk	Before opening of new wing.	Review undertaken and all necessary actions taken for safety compliance.
	Maintain the revised infrastructure, systems and processes to support excellent parliamentary services whilst providing a clean and an inclusive work environment.	NASC / Clerk	Continuous after opening of new wing.	Satisfaction of Members, Senators and staff with renovated building.

STRATEGIC OBJECTIVE 3: MAINTAIN A PROFESSIONAL AND PROGRESSIVE PARLIAMENTARY SERVICE TO ENSURE QUALITY ADMINISTRATIVE SUPPORT SERVICES AND UPHOLD THE INDEPENDENCE OF A STRONG AND EFFECTIVE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(1) Mobilise sufficient financial resources from the Executive to ensure an enhanced and sustained financial resource base and take appropriate steps to ensure the financial and administrative autonomy of the National Assembly.	Develop and implement a financial performance monitoring and reporting framework/ manual.	Clerk/NASC	By end of 2025 and continuous implementation.	Review undertaken and all necessary actions taken for safety compliance.
	The NASC to review and approve the budget estimate for the National Assembly and receive quarterly in-year reports on budget implementation.	Clerk/NASC	For Fiscal Year 2025/26 and annually thereafter.	Satisfaction of Members, Senators and staff with renovated building.
	Ensure the annual accounts of the National Assembly are audited and made publicly available.	Clerk/NASC	Continuous	National Assembly accounts audited.
	<p>Work closely with the Executive in finalizing the process of making the National Assembly autonomous, including:</p> <ul style="list-style-type: none"> — A separate Appropriations Act for the National Assembly of Belize presented alongside the main budget. — The removal of the Ombudsman, the Contractor General and the Integrity Commission from the Assembly's budget line. — The preparation of an Annual Parliamentary Calendar, for endorsement by the two chambers of the National Assembly showing the dates of plenary sessions, timetables for committee meetings and other major parliamentary activities. 	NASC / Clerk	Ongoing	Number of substantial meetings with executive; progress made.
		NASC	Ongoing	A separate Appropriations Act presented.
		NASC	Ongoing	Assembly's budget line amended.
		NASC	Ongoing	New Parliamentary Calendar established and maintained.
	Codes of Conduct for Members and Senators adopted.	NASC	By end of 2024.	Codes of Conduct approved.
	Standing Orders for House and Senate revised and adopted.	NASC	First revisions by end of 2024	Standing Orders revised and approved.
	Conduct sensitization workshop for Members and Senators on revised Standing Orders and new Codes of Conduct.	NASC	2025 (following election)	Implementation of workshop and evaluation results)
Creation of handbook to explain the Standing Orders.	Clerk/NASC	2025	Handbook completed.	

STRATEGIC OBJECTIVE 3: MAINTAIN A PROFESSIONAL AND PROGRESSIVE PARLIAMENTARY SERVICE TO ENSURE QUALITY ADMINISTRATIVE SUPPORT SERVICES AND UPHOLD THE INDEPENDENCE OF A STRONG AND EFFECTIVE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(2) Maintain a professional and progressive Parliamentary Service to ensure quality administrative support services while embracing new ways of working to promote diversity, inclusion and ensuring all staff have the chance to reach their potential.	Preparation of annual report showing activities and performance of the National Assembly.	Clerk/NASC	For Fiscal Year 2025/26 and annually thereafter.	Review undertaken and all necessary actions taken for safety compliance.
	Establish and manage an asset register for the National Assembly to be submitted to the NASC.	Clerk	By end of 2024	Establishment of Asset Register and accuracy.
	New Budget line for professional development of Staff.	Clerk/NASC	For fiscal year 2025/26 and annually thereafter.	Creation of budget line; number of staff receiving training
	Undertake review of National Assembly Staff Act and the existing regulations established for carrying out the provisions of this Act.	Clerk/NASC	By end of 2026	Review undertaken; changes identified, proposed and implemented.
	Undertake review of staffing structure and roles to ensure right level of resourcing is achieved.	Clerk/NASC	By end of 2026	Review undertaken; skill gaps ascertained, and additional resources identified.
	Recruit adequate and competent staff across the National Assembly.	Clerk/NASC	All positions in post by 2030.	Posts filled.
	Review and if necessary, update the job description and terms of employment for all staff including the Clerk and Deputy Clerk.	Clerk/NASC	By end of 2026	All job descriptions and terms of employment reviewed and updated.
	Update and implement organizational structure of parliamentary service, including consultations on status and number of research staff.	Clerk/NASC	By end of 2026	Overall structure updated and implemented.
	Review, revise and maintain a new performance management system for all staff.	Clerk/NASC	By end of 2026	New performance management system devised and operational.
	Development of a new HR manual to include gender, Youth, disability and Occupational Health and Safety policies.	Clerk/NASC	By end of 2026	New manual established.
	Devise a clear implementation plan for the digitalisation of all records (including older laws, Hansard, documents and books)	Clerk	Ongoing	Plan developed, number of records digitized year on year.
	Conduct annual work environment satisfaction survey.	Clerk	Annually from 2025	Improvement in staff survey results.
Organise regular fire safety drill.	Clerk	Periodic drills to be undertaken.	Number of drills.	

STRATEGIC OBJECTIVE 3: MAINTAIN A PROFESSIONAL AND PROGRESSIVE PARLIAMENTARY SERVICE TO ENSURE QUALITY ADMINISTRATIVE SUPPORT SERVICES AND UPHOLD THE INDEPENDENCE OF A STRONG AND EFFECTIVE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(2) Maintain a professional and progressive Parliamentary Service to ensure quality administrative support services while embracing new ways of working to promote diversity, inclusion and ensuring all staff have the chance to reach their potential.	Organise First Aid Training for selected staff.	Clerk	Continuous (minimum two staff to be trained)	Number of staff trained.
	Capacity building of the National Assembly's management and staff.	NASC	Continuous	Number of training opportunities; user feedback.
	Develop Standard Operating Procedures (SOPs) on administrative and managerial issues providing clear rules on the division of tasks and duties between staff.	Clerk/NASC	By end of 2027	Number of SOPs established.
	Enhance efficiency in procurement of goods and services; resource utilization; monitoring and evaluation.	Clerk	Continuous	Efficiencies achieved, compliance with procurement procedures.

STRATEGIC OBJECTIVE 4: STRENGTHEN ENGAGEMENT WITH THE PUBLIC AND INTERNATIONAL COMMUNITY BY DEVELOPING THE OUTREACH WORK OF THE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(1) Implement the Outreach and Education Strategy	See Outreach and Educational Strategy for more detailed information.	Clerk / Outreach Officer	2024-2030	See Strategy.
(2) Strengthen cooperation with international organisations / donors	Implementation of Resource Mobilisation and Partnership plan (see separate document for more detailed information).	Clerk/NASC	2024-30	See plan.
	Maintain membership of key regional and international bodies and participate in national, regional and global meetings, including: <ul style="list-style-type: none"> — Commonwealth Parliamentary Association (CPA) — UNDP — ParlAmericas — Forum of Speakers/Presidents of National Parliaments/Legislative Assemblies/ Congresses of Central America and the Caribbean Basin (FOPREL) — The Organisation of African, Caribbean and Pacific States (OACPS/OSE) — Society of Clerks-at-the-Table 	NASC/Clerk	Ongoing	Memberships maintained; Number of Members and Senators participating in meetings.

STRATEGIC OBJECTIVE 4: STRENGTHEN ENGAGEMENT WITH THE PUBLIC AND INTERNATIONAL COMMUNITY BY DEVELOPING THE OUTREACH WORK OF THE NATIONAL ASSEMBLY.

To Achieve the Objective the National Assembly will	Actions	Actors Responsible	Timelines	Method of Measurement
(2) Strengthen cooperation with international organisations / donors	Seek the cooperation from other legislatures and international organisations whilst maintaining coordination and avoiding duplication of effort.	Clerk	Ongoing	Number of support efforts achieved. MOUs established and results achieved. New partners identified.
	Engage with governance and knowledge networks.	Clerk	Ongoing	Networks identified and maintained.



ANNEX

ANNEX A

NATIONAL ASSEMBLY STAFF ACT NO.1 OF 2000

